

## Acceptable Use Policy

We welcome everyone to use the Beverly Public Library. This policy is designed to promote appropriate use of the Library. It will allow the Library to carry out its mission to provide services, programs and materials that enrich people's lives, foster a love of reading and provide access to information.

Use of the Library requires respect for others who are also enjoying the Library facilities and services. Certain activities are inconsistent with the mission of the Library and will not be tolerated. Among these are the following:

- Disruptive behavior, such as but not limited to, running, playing audio equipment so others can hear, cell phone use outside of designated areas, threatening or harassing behavior, public intoxication, talking loudly, or engaging in any other behavior which would hinder the Library from carrying out its mission.
- Stealing or vandalizing any property of the Library, Library staff, and/or Library patrons.
- The use of skateboards, roller blades, roller skates, or roller scooters on Library property.
- Soliciting of any kind including seeking or collecting signatures for a petition.
- Smoking, including electronic smoking devices in the Library or on the premises.
- Possession or the use of alcohol, illegal drugs, or recreational drugs.
- Possession of weapons including but not limited to: knives, clubs, guns, and blades.
- Bicycles or scooters in any Library public area except in designated areas.
- Misuse of restrooms (e.g. using them as a laundry or washing facility).
- Bringing animals into the Library, except service animals.
- The consumption of food in the Library except as part of Library sponsored programs.
- Sleeping.

The Third Floor of the Main Library is designated as a quiet area.

**Those patrons who do not comply will be asked to leave the Library and its premises and may be subject to prosecution.**

This policy shall be reviewed by the Board of Library Trustees no later than June 2020.

6/2019