

## Beverly Public Library Chromebook Lending Agreement

The Beverly Public Library offers a limited number of Chromebooks for use by patrons in the library on a first come, first serve basis. In order to be eligible to borrow a Chromebook the patron must agree to the following terms:

- Chromebooks are available for checkout at the Reference Desk for single-day use.
- A valid library card in good standing must be presented for checkout.
- Devices must be checked in at least 30 minutes before closing.
- Wireless printing is available at the library's standard rates. Staff will assist patrons who wish to print.
- Patrons may not alter or delete any settings or configurations.
- Patrons must adhere to the Internet Use Policy and all other applicable library policies while using Chromebooks.
- The Chromebook and all peripheral equipment must be returned in the same condition in which it was loaned. If the equipment is damaged, lost, or stolen while on loan, the borrower agrees to reimburse Beverly Public Library for the full replacement cost. The library does not accept replacement hardware or peripherals in lieu of payment.
- The library is responsible neither for damage to removable drives nor for files lost or corrupted for any reason.
- Failure to abide by the Chromebook Lending Agreement will prevent a borrower from borrowing Chromebooks in the future.

My signature below indicates that I have read the above statement and that I agree to abide by these conditions of use when borrowing a Chromebook from the Beverly Public Library:

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Staff Initials \_\_\_\_\_

Chromebook Number \_\_\_\_\_